



# NYC ACM SIGGRAPH

is proud to announce MetroCAF 2007-- the fifth annual NYC Metropolitan Area College Computer Animation Festival.

## Submission Procedure

(for students only; MetroCAF will not accept submissions from schools)

Follow the checklist below and submit your complete package postmarked by the submission deadline:

## FRIDAY, JUNE 1, 2007

Complete the MetroCAF 2007 Entry Form on the right and include it with your other materials.

Include your video submission in MiniDV, DVD video or Quicktime DV NTSC on data DVD. If possible, please submit a viewing copy without titles or credits as well. Label both the medium and its container (in English) with the title of your piece, your name and your contact information. Make sure your MiniDV is not write-enabled.

Include a descriptive statement about your work that is suitable for publication (less than 100 words). Clearly label it (in English) with your name, e-mail address, telephone number(s). Describe the storyline, the work process and other points of interests.

Include a brief synopsis (10 to 15 words) of your work, suitable for the MetroCAF program.

Include a digital still image that represents your work as well as a brief caption (5-10 words) for the image. This image may be used for publications and pre-conference publicity. It is not juried. Digital still images must be submitted in

## Entry Form

### STUDENT INFORMATION

### GROUP PROJECTS

Collaborative and group projects are encouraged, but only one completed project per DVD will be accepted: one entry, one DVD or MiniDV, one valid MetroCAF Entry Form. Fill out one entry form for the person who serves as the contact.

Yes, this is a group project.

A separate sheet with a complete list of all team members is attached to the entry form.

### SCHOOL INFORMATION

TIFF format at 1280 x 960 pixels with no compression and must be accessible on Mac or PC.

Digital stills and the text files should be placed on a CD-ROM and included with your submission.

### IMPORTANT INFORMATION

Do not submit work in any media format that is not specified on the Entry Form. Other formats will not be reviewed by the jury. Do not submit the only original copy of any work, as we are not able to return the submitted materials.

Please do not send your work in fiber or pulp padded mailers. If these mailers tear, the fibers can damage a MiniDV tape and our playback equipment. Materials sent in these mailers will not be reviewed. When in doubt, use bubble wrap in a plain but sturdy envelope.

### SEND YOUR COMPLETE SET OF ENTRY MATERIALS TO:

**MetroCAF 2007**  
**36 Bay Street #714**  
**Staten Island, NY 10301**

All materials must be postmarked by  
**Friday, June 1, 2007**

### CONTACT

Check the website for guidelines and frequently asked questions:

[www.MetroCAF.org](http://www.MetroCAF.org)

The festival chair is **Ellen La Forge**. If you have questions that are not answered in the website FAQs, please e-mail us at: [metrocaf@siggraph.org](mailto:metrocaf@siggraph.org).

### METROCAF 2007 SCREENING

The selected student works will be featured in the MetroCAF 2007 screening on September 27th, 2007 at the FIT Haft Auditorium, Building C, West 27th Street, between 7th and 8th Avenues, New York City 10001.

## ANIMATION INFORMATION

title of work

date of completion (mm/yy)

hardware and software used

hardware and software used

Format  DVD video  MiniDV  Quicktime DV NTSC

duration

### DISTRIBUTION RIGHTS

I hereby grant a non-exclusive worldwide right and license to ACM SIGGRAPH ("SIGGRAPH") ACM's SIGGRAPH's chapters network, affiliates and assigns, to distribute all or part of my animation (the "Work"). I reserve all rights in the copyright to the Work and SIGGRAPH shall credit my copyright thereof on any distribution of the Work. I acknowledge that I shall not be entitled to receive from SIGGRAPH any other compensation whatsoever, whether financial or otherwise, in connection with the grant of such rights and license to SIGGRAPH hereunder.

### CONFERENCE PRESENTATION RELEASE

I grant SIGGRAPH permission to screen all or part of my Work at the 2007 annual NYC Metropolitan Area College Computer Animation Festival (the "Festival").

Yes  No  I grant NYC ACM SIGGRAPH rights for distribution of my work for chapter, organization and conference use.

### TERMS AND CONDITIONS

1. By entering a submission ("Submission") to the Festival, each entrant releases, forever discharges, holds harmless and indemnifies SIGGRAPH, its affiliates, chapters network, subsidiaries, licensees and assigns, and all of such parties respective officers, directors, employees, agents, representatives, independent contractors and affiliates from and against any and all claims, liabilities (including, but not limited to, attorneys' fees and disbursements), demands and actions of every kind and nature, whether or not now known or suspected, arising out of or in connection with SIGGRAPH's use of the entrant's Submission (including, but not limited to, any and all claims of third parties, whether or not groundless, based on an entrant's failure to obtain all necessary clearances related to such Submission from such third parties), and any breach or alleged breach of any representation or agreement on the part of the entrant contained in this Entry Form.

2. At any time prior to or during the Festival, SIGGRAPH reserves the right, in its sole and unfettered discretion, to disqualify and remove any Submission that potentially or actually infringes any third party's copyright(s) or other proprietary right(s) whatsoever.

3. All entrants grant permission to SIGGRAPH to use their Submission, names, likenesses, photographs, voices, sound and/or biographical information in connection with the Festival and for any and all advertising, publicity and promotional activity in connection therewith without compensation, unless prohibited by law.

4. As a condition of entry of a Submission in the Festival, each entrant grants SIGGRAPH the right to display his/her Submission, in part or in its entirety on the SIGGRAPH website or any other websites owned or operated by, for, or on behalf of SIGGRAPH for a period of up to thirty-six (36) calendar months from the Festival. Each entrant also grants to SIGGRAPH the right to use part of his/her Submission to create material, including but not limited to, material that may be a collection of Submissions of all or any entrants and other promotional materials to be used by SIGGRAPH for promotional purposes.

5. In the event that SIGGRAPH intends to release for commercial exploitation or otherwise, a compilation of Submissions by way of DVD or in any other media whatsoever, each entrant hereby grants SIGGRAPH a royalty-free license to include such entrant's Submission therein. Notwithstanding the foregoing, SIGGRAPH shall credit an entrant's copyright on any such compilation, but such entrant shall not receive from SIGGRAPH any other compensation whatsoever, whether financial or otherwise, in connection with the grant of such license to SIGGRAPH hereunder.

6. SIGGRAPH reserves the right to change these terms and conditions at its sole discretion without notice.

**PERMISSION TO USE AUDIO AND VISUALS** In the event that materials used in my animation contain work of other individuals or organizations, I understand that it is my responsibility to secure any necessary permissions and/or licenses. I certify that this is my original work or I have permission to use all audio and visual elements contained in it (documentation may be required).

### REQUIRED SIGNATURES

student

date

parent / guardian (required if student is under 18 years of age)

date